



Initial Mandatory Immigration Orientation for F-1 or J-1 Visa Holders

(U.S. and Puerto Rican citizens and other visa holders are not required to complete the worksheet).

F-1 and J-1 students must complete this immigration orientation before receiving their class schedule. There will be \$50.00 make-up fee for late arriving students. This information and links to the US government web sites are on the CESL immigration page <http://www.cesl.arizona.edu/studentservices.html> and in the Student Handbook.

You must maintain Immigration Status

1 Local Address You must report your new local address to immigration within 10 days of moving. This is why you complete the yellow form at the beginning of each semester or session at CESL. If you move during the session please don't forget to complete the Change of Address form in CESL 101.

2 Academic Standing You must attend class regularly and continue to make progress even if you have to repeat a level or class here and there. If you are absent from class too many times, you will receive a warning letter. If you continue to be absent, you will be dismissed from CESL and your I-20/DS-2019 will be terminated.

If you cannot continue to attend class for any reason, you must **withdraw** from CESL and leave the USA. Complete the withdrawal form on the CESL web page and bring it with a copy of your ticket to C101. Your SEVIS record will be terminated and you must leave the USA immediately.

3 You must do something about your **I-20/DS-2019** BEFORE it ends; you have 3 choices.

- a. **Extend your CESL I-20/DS-2019.** You must reapply to CESL before the end of your current I-20/DS-2019, and your new, extended I-20/DS-2019 will be ready on closing day. We cannot extend your I-20/DS-2019 for CESL after the end date.
- b. **Transfer to another school.** Submit your admission letter and signed transfer form from the new school before the end of current classes. We will transfer you on the last day of the session. The transfer cannot be done before the CESL closing date, but you should request it in advance.
- c. **Leave the USA.** If you complete the regular session, you have 60 days. However, if you withdraw, are dismissed, or plan to leave before the end of the session, you must leave the USA immediately.

To maintain status and to extend your I-20/DS-2019, you must be enrolled continuously in our 8-week programs. The only "vacation" times for CESL I-20s/DS-2019S are May and December.

You should always keep your documents in order.

1. You I-20/DS2019 must always be current.
2. Your current I-20/DS-2019 and I-94 should be stapled in your passport.
3. Keep ALL of your I-20s/DS-2019S in order.
4. Surrender the I-94 when you leave the USA.
 - a. Do not surrender it if you go to Mexico for less than 30 days. Countries that cannot go to Mexico are Cuba, N. Korea, Syria, Libya, Sudan, and Iran.
 - b. Most Arab countries need visas to go to Mexico; See the Mexican Consulate in Tucson: 553 S. Stone Ave. (downtown)

Travel to Mexico: To **return** to the USA you must have a valid passport, a valid visa, a multiple-entry visa AND your I-20/DS-2019 must be signed on page 3 for travel by the CESL admissions office. Many countries, including Middle Eastern countries, need a visa to **enter** Mexico. ALWAYS bring your passport and I-20/DS-2019 to the Admissions Office several days before your plan a trip to Mexico.